Signs *of Our* **Times**

sales@signsofourtimes.com
800-795-9475   916-773-1533
www.signsofourtimes.com

Wholesale   **ADA Signs**

ADA SIGNAGE GUIDE

Custom ADA and Interior Signs

Unlimited Design Options

Fast Responsive Service

Premium Quality

Quick and Easy Ordering

100% ADA Compliant

Complete In-House Fabrication

Fast Turnaround Times

Exact Reorders

RESTROOM

500 CONFERENCE

3rd Floor

→ Marketing Division
Human Resources
Conference Center
Accounting

← Reception Desk
Elevators
Restrooms

2 | Contents

This ADA Signage Guide was developed to give you a broad overview and understanding of the ADA sign regulations and products we manufacture. We have also included design tools, drawings and material options to help you create and order your ADA and interior signs.

ADA Sign Systems

ADA Sign Checklist

ADA Regulations

The following pages will assist you in selecting the right sign types, styles and colors to develop a complete ADA and interior sign system. Signs can be easily customized with a unique material, color or company logo. See ordering instructions and options below.

CHECK - OUT

REGISTRO DE SALIDA

OCCUPATIONAL THERAPY 2

OCCUPATIONAL THERAPY 3

Adult Medicine

↑

PUBLIC TELEPHONE

TELEFONO PUBLICO

STORAGE

JANITOR

RESTROOM

MAXIMUM OCCUPANCY 36

How to Order

To order or specify, simply provide the

information listed to the right.

All signs are fully customizable with

your own text, colors and logo.

Sign Information

① Select your sign style   Pages 4

② Select your sign colors   Pages 5 - 6

③ Select your sign types   Pages 9 - 16

④ Provide your text or message

Custom Options

Custom background colors

Custom logos, shapes and graphics

Custom materials and finishes

Custom sizes and layouts

Below are just a few of the many shape and styles available to create an entire ADA sign system. Combine these styles with an endless array of colors and materials and you have an infinite number of design options. Custom logos and colors can be added to any sign.

One Panel

1A   1B   1C   1D   1E   1F

Two Panel

2A   2B   2C   2D   2E

Flip signs
for even more
options

2G   2H   2J   2K   2M

Three Panel

3A   3B   3C   3D   3E   3F

ADA laws require distinct contrast between background and lettering colors. Custom background colors are available. Approximate PMS equivalents are listed after each color name. Actual colors may vary from displayed or printed colors. Interior use. Exterior use as a single panel sign.

Durable 1/8" or 1/4" non-glare acrylic - Impact and mar resistant

Back Painted for superior resistance to fading or scratching

CNC routed edges for a clean smooth finish (edges are not painted)

1/32" Tactile Lettering is bonded to the surface with 3M VHB

Clear Raster Braille is embedded into the surface

Background Color

Lettering - Graphic Color

Backer Panel Color (Optional)

Accent Panel Color (Optional)

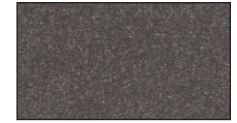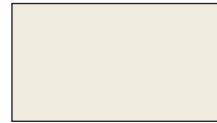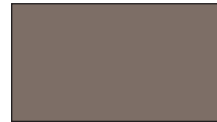|			
White	Cement (pms 422)	Driftwood (pms 416)	Charcoal Grey (pms 7540)
Dark Brown (pms 412)	Black (pms 6)	Vintage Silver (pms 877)	Graphite
Ash (pms 7527)	Sandalwood (pms 4685)	Parchment (pms 7528)	Beige (pms 7503)
Taupe (pms 410)	Cinder (pms 411)	Vintage Gold (pms 464)	Celadon (pms 5555)
Forest Green (pms 5477)	Hunter Green (pms 5535)	Bright Green (pms 348)	Teal Green (pms 562)
China Blue (pms 5405)	Medium Blue (pms 7692)	ADA Blue (pms 7462)	Blueberry (pms 654)
Dusty Rose (pms 4995)	Ruby (pms 209)	Red (pms 187)	Orange (pms 1665)

Premium materials and full color digital offer truly unique and upscale options for ADA signs. Custom materials and finishes are available. See previous page for lettering and graphic color options. Actual colors may vary from displayed or printed colors. Interior use only.
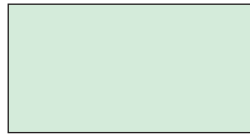
Premium Materials

- Premium material overlay - Impact and mar resistant
- Permanently bonded to 1/8" or 1/4" acrylic (black, white, brown or clear)
- CNC routed edges for a clean smooth finish (edges are not painted)
- 1/32" Tactile Lettering is bonded to the surface with 3M VHB
- Raster Braille is embedded into the surface

Satin Anodized Aluminum

Photoluminescent

Wilsonart Kensington Maple

Wilsonart Fonthill Pear

Wilsonart Wild Cherry

Full Color Digital Print

- Durable 1/8" or 1/4" non-glare acrylic - Impact and mar resistant
- High Res, Full Color Images are printed subsurface, directly to material
- CNC routed edges for a clean smooth finish (edges are not painted)
- 1/32" Tactile Lettering is bonded to the surface with 3M VHB
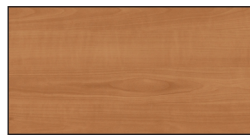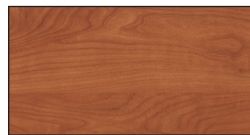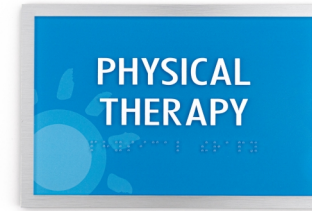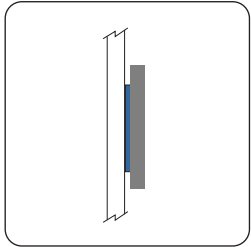- Raster Braille is embedded into the surface

Standard mounting options are shown below. Always test the effectiveness and application of each option before actual installation. In most cases, a good silicone adhesive is also recommended when mounting signs.
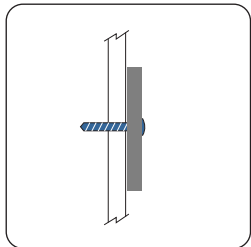
Double Faced Foam Tape

1/16" pressure sensitive foam tape. Best used in conjunction with silicone adhesive.
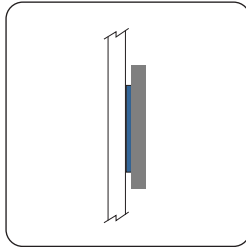
Double Faced Tape - Red

Thin 2mil pressure sensitive tape. Great for flat, smooth surfaces.
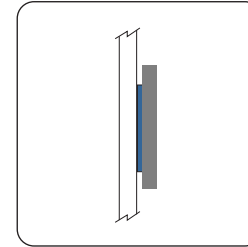
Velcro Hook (Loop)

For fabric surfaces such as office workstations. Always test first.

Screw Holes - Torx

3/16" screw holes with optional 1.5" vandal resistant button torx.
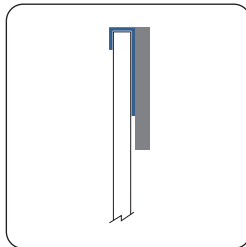
Partition Hook

Custom acrylic hooks available in black, white, or clear for any size partition.
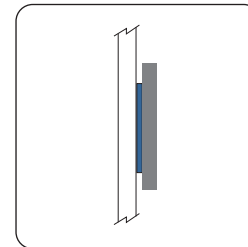
Magnetic Tape (Foil)

1/32" magnetic tape for steel surfaces or removable panels.
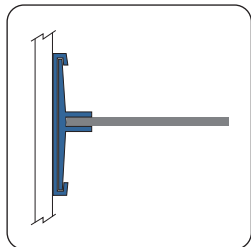
Wall or Ceiling Bracket

Anodized aluminum bracket in satin silver used for flag mounted or ceiling mounted signs. Sizes: 6" 9" 11"
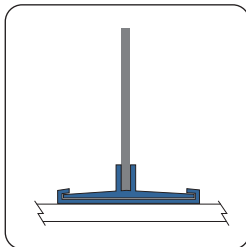
Counter Bracket

Anodized aluminum bracket in satin silver used for counter top or workstation signs. Sizes: 6" 9" 11"
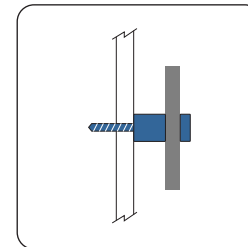
Standoffs

Standoffs offer an upscale mounting solution. Available in a satin silver aluminum finish.

Our standard ADA fonts are shown below. Each font has been set up and modified to be 100% ADA compliant (correct spacing, size, stroke thickness, etc.) Other sans serif fonts can be set up to be ADA compliant for a fee.

ADOBE CLEAN - 1234567890

ARIAL MEDIUM - 1234567890

AVENIR MEDIUM - 1234567890

FRUTIGER MEDIUM - 1234567890

FUTURA DEMIBOLD - 1234567890

FUTURA MEDIUM – 1234567890

GOTHAM MEDIUM - 1234567890

HELVETICA MED – 1234567890

HELVETICA NEUE - 1234567890

HOUSCHKA DEMI - 1234567890

LUCINDA SANS – 1234567890

MYRIAD SEMI - 1234567890

OPEN SANS - 123456789

OPTIMA MEDIUM - 1234567890

PROXIMA NOVA - 1234567890

TREBUCHET MED - 1234567890

Signs that identify a room, space or area are required to have raised characters and Braille. This requirements includes both public access areas as well as all employee areas. Add your text to any sign below. Other sizes, styles and layouts are available.

BUSINESS MARKETING DIVISION

110 8x8"

ELECTRICAL TELECOM UTILITY ROOM

114 8x8"

TELEPHONE UTILITY ROOM

120 4.5x9"

306

140 5x5"

STAFF LOUNGE

150 3x9"

EXAM ROOM 8

180 7x7"

WORK ROOM 30

184 7x7"

CLASSROOM P4

186 7x7"

DEPARTMENT OF HOMELAND SECURITY

160 6x9"

CAREER COUNSELOR

188 4x8"

CONFERENCE ROOM B

190 9x9"

SUITE 300

WELLS FARGO MORTGAGE DEPARTMENT

194 9x9"

RADIOLOGY

Dr. William Sound

Dr. Dana Hendersmith

Dr. Carlton H. Zimmer
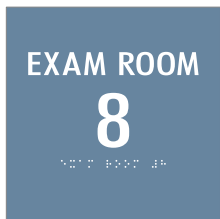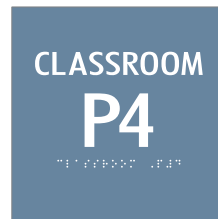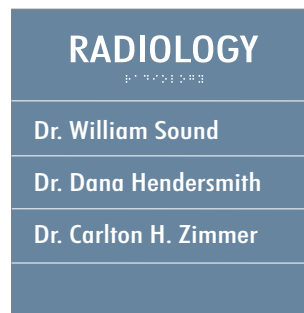
130 10x10"

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Overlay Background

Precision Cut Tactile Characters

Characters bonded under extreme pressure

Braille embedded into the surface

Changeable window slot signs offer the advantage of quick in-house changes. Simply print out a new name or message on paper and insert it into the clear window opening. Any size or number of slots can be fabricated. Add your text to any sign below.

22
RECOVERY
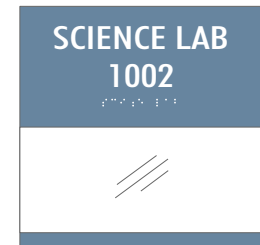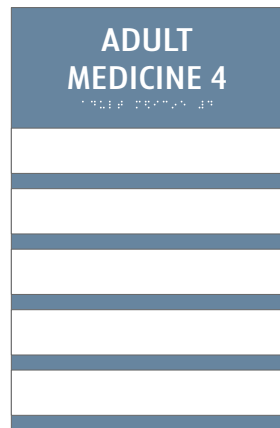
210 8x8"

MARKETING
DIVISION

214 8x8"

FINANCIAL AID
DEPARTMENT

218 8x8"

HUMAN
RESOURCES

220 8x8"

SCIENCE LAB
1002

224 8x8"

ADULT
MEDICINE 4

240 14x9"

PATIENT
ROOM 30

244 10x8"

BULLETIN

(8.5 x 11" Paper Insert)

260 14x8.5"

CONFERENCE ROOM

(8.5 x 11" Paper Insert)

250 11.5x11"

SEQUOIA
CONFERENCE
ROOM

Not In Use | In Use

230 8x8"

8
TREATMENT
ROOM

Not In Use | In Use

234 8x8"

505

270 7x7"

1/8" Acrylic Backer Panel

Spacer (Area for paper Insert)

Face Panel with Clear Window Area

Precision Cut Tactile Characters

Braille embedded into the surface if required
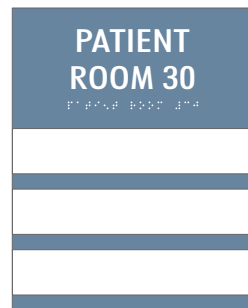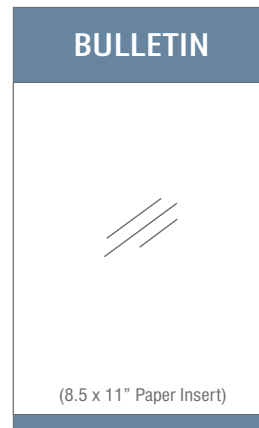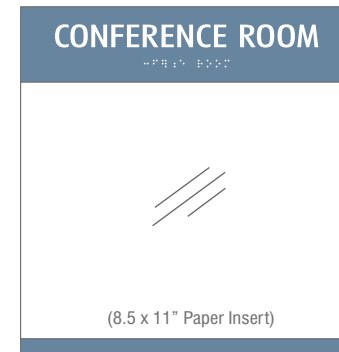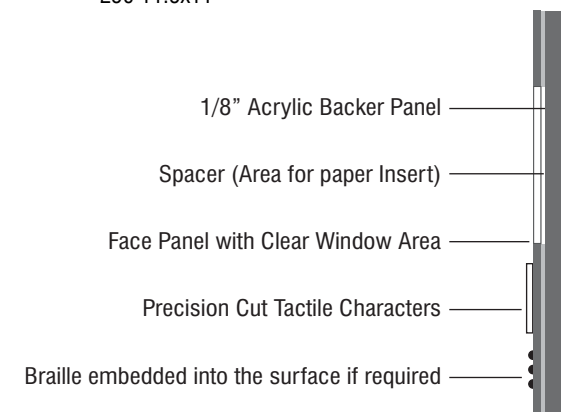
ADA restroom signs require raised lettering and Braille. The ISA symbol (wheelchair) should be added to the sign if the restroom is wheelchair accessible. Add your text to any sign below. Other sizes, styles and layouts are available.

RESTROOM
360 8x8"

WOMEN
350 8x8"

MEN
340 8x8"

GIRLS
356 8x8"

BOYS
346 8x8"

FAMILY RESTROOM
380 9x8"

STAFF RESTROOM
384 9x8"

PATIENT RESTROOM
388 9x8"

ALL GENDER RESTROOM
382 9x8"

GENDER NEUTRAL RESTROOM
386 9x8"

Accessible Restrooms Located on Second Floor
→
396 11x9"

ALL GENDER RESTROOM
392 4x8"
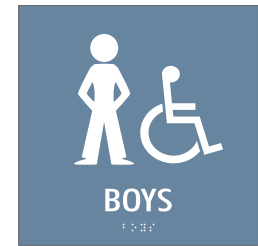
RESTROOM
390 9x12" Overhead

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Overlay Background

Precision Cut Tactile Characters

Characters bonded under extreme pressure
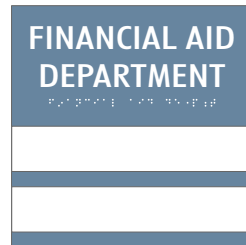
Braille embedded into the surface if required

In addition to ADA wall signs (previous page), The State of California also requires a separate door sign. The sign must be 12" in size, a 1/4" thick and the background color must contrast with the door color. Single user restrooms are required to be unisex or gender neutral.

RESTROOM

310 12"

WOMEN

330 12"

MEN

320 12"

333 12"

GENDER NEUTRAL RESTROOM

300 12"

ALL GENDER RESTROOM

304 12"

308 12"

322 12"

GIRLS

334 12"

BOYS
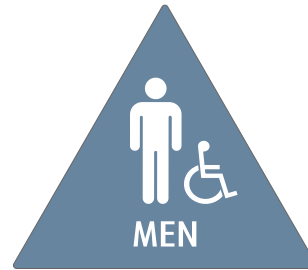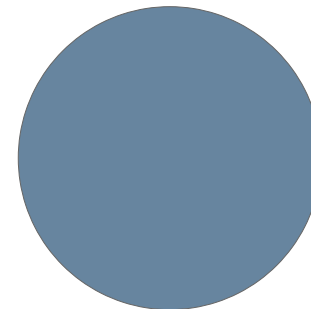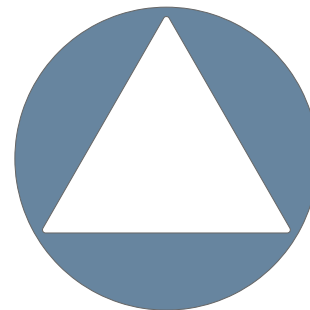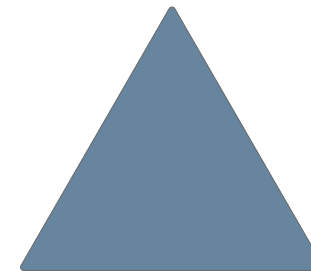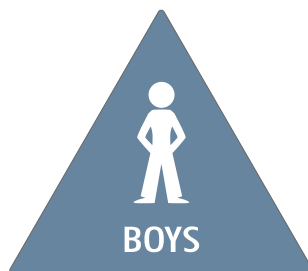
324 12"

338 12"

1/4" Durable Non-Glare Modified Acrylic

Back Painted, Digital or Overlay Background

Tactile or Digital Printed Characters

Characters bonded under extreme pressure

No Braille Required

Directional signs provide clear access and wayfinding information throughout a building. Signs can be wall mounted, flag mounted or suspended from the ceiling. Any number of panels can be made to suit your needs. Other sizes, styles and layouts are available.

Dover Medical Center

Nuclear Medicine	230
Medical Imaging Center	270
Occupational Health	290
Cardiopulmonary Center	330
Dermatology	360
Orthopedic Department	390

480 16.7x7"

Emergency Room →

420 7x46" Overhead

→ Cafeteria
Waiting Room
Restrooms
Conference Center

← Gift Shop
Nurses Station 6
Elevators
Family Chapel
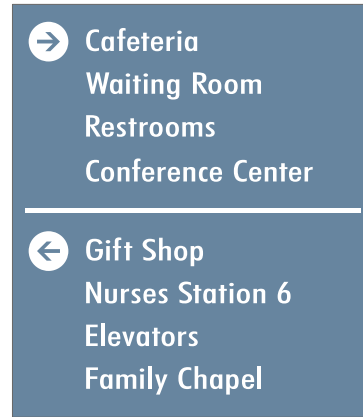
440 16x14"

1st Floor

Desmond and Desmond	←
Capitol Morning Report	←
Legislative Counsel Review	←
Smith, Watt and Martinez	→
Ventura County Star	→
High Speed Rail Authority	→

460 13x13"

→ 301-333
← 336-393
← Ice-Vending

400 6x9"

ELEVATORS

470 9x12" Overhead

EXIT TO WAITING ROOM →
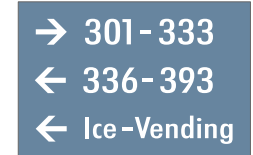
410 6x9"

← Waiting Room
→ Business Marketing
→ Conference Rooms
→ Human Resources
→ Elevators - Stairs

450 10x14"

Adult Medicine ↑

430 9x9"

Cafeteria Vending →
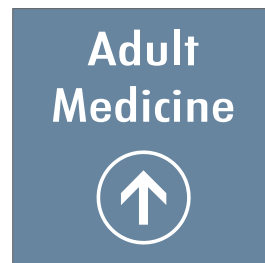
434 9x9"

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Overlay Background

Tactile or Digital Printed Characters

Characters bonded under extreme pressure

No Braille required

Informational signs can provide important instructions and messages to both visitors and employees. In most cases, they are not required to have raised characters and Braille, but may need to follow other ADA rules. Add your text to any sign below.

EMERGENCY MEDICAL STAFF ONLY

520 8x8"

AUTHORIZED PERSONNEL ONLY

524 8x8"

CAUTION

BIOLOGICAL HAZARD

574 8x10"

A Generous Gift From

The Law Offices of Harrison and Simon

560 4x8"

CHECK - OUT

REGISTRO DE SALIDA

512 6x9"

FIRST AID

and Emergency Response Information

570 9x11"

SECURITY

Please Have All Baggage and Personal Belongings Ready for Inspection

572 9x11"

CHECK-IN

All Visitors Please Sign in at Administration

➡

530 9x11"

Gift Shop Hours

Tuesday - Sunday 9:00 - 9:00

534 6x9"

ANNOUNCEMENTS

(8.5 x 11" Paper Insert)

510 11.5x11"

THIS IS A NON SMOKING FACILITY

540 8x8"

Assistive Listening System Available at the Front Counter

580 11.5x9"

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Overlay Background

Tactile or Digital Printed Characters

Characters bonded under extreme pressure

No Braille required

Stair and code signs are not only required, but can also provide vital information in an emergency. Check your local and state regulations for any code variances to the federal ADA laws. Add your text to any sign below. Other sizes, styles and layouts are available.

MAXIMUM OCCUPANCY 208
610 8x8"

STAIRS
630 8x8"

ACCESSIBLE ROUTE
620 9x7"

ACCESSIBLE ENTRANCE
626 9x7"

630 6x6"

EAST STAIRS NO ROOF ACCESS 1 1 THRU 8
660 12x12"

IN CASE OF FIRE USE STAIRS DO NOT USE ELEVATOR
620 10x8"

EAST STAIRS NO ROOF ACCESS 3 1 THRU 8 EXIT DISCHARGE ON FLOOR 1
668 18x12"

FLOOR ★1
694 6x6"

LEVEL 8
690 6x6"

FIRE EQUIPMENT
650 8x8"

THIS IS A NON SMOKING BUILDING
640 8x8"

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Overlay Background

Tactile or Digital Printed Characters

Characters bonded under extreme pressure

Braille embedded into the surface if required

Exit and evacuation signs help guide and direct people safely out of a building. Many require raised characters and Braille.
Check your local and state regulations for any code variances to the federal ADA laws. Other sizes, styles and layouts are available.

EXIT ROUTE
770 6x6"

EXIT
790 6x6"

EXIT STAIR DOWN
720 6x6"

EXIT STAIR UP
724 6x6"

NOT AN EXIT
728 6x6"

FIRE EXIT
726 6x6"

EMERGENCY EXIT ONLY
Alarm Will Sound
710 7x11"

EXIT TO LOBBY AREA
712 7x11"

EXIT THIS WAY
716 8x8"

EXIT ROUTE
730 6x11"

4525 UNION AVE

YOU ARE HERE
EXIT ROUTES
FIRE EXTINGUISHER
FIRE ALARM PULL BOX
FIRE ALARM SOUND:
TONE/WHOOPING SOUND
VISUAL ALARM:
FLASHING LIGHT

IN AN EMERGENCY, DIAL 911.
IN CASE OF FIRE, EXIT BUILDING IMMEDIATELY.

DISABLED PERSONS PROCEED TO NEAREST
EXIT AND WAIT FOR ASSISTANCE IF NEEDED.

LEVEL 1
744 15 x 15"

EVACUATION PLAN
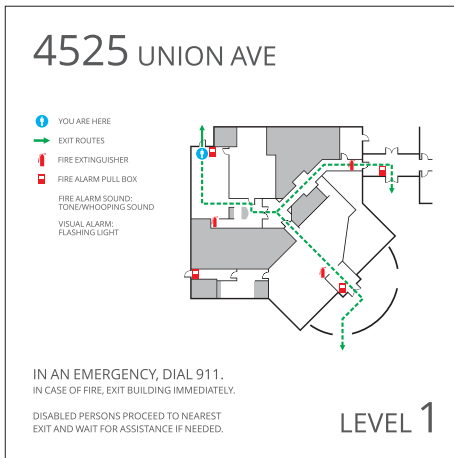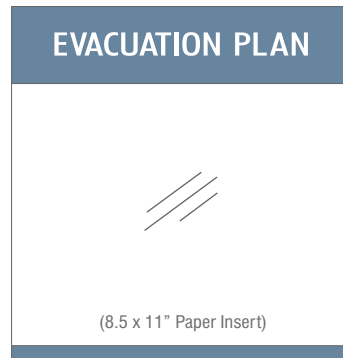
(8.5 x 11" Paper Insert)
740 11.5x11"

Durable Non-Glare Modified Acrylic

Back Painted, Digital or Overlay Background

Tactile or Digital Printed Characters

Characters bonded under extreme pressure

Braille embedded into the surface if required

Use the floor plan below and on the next page to see which ADA, code and other signs are required on a typical project. Signs are required for both public access areas as well as all employee areas. Check your local and state codes for any variances to federal ADA laws.

ISA Entry

CHECK-IN
All Visitors Please Sign in at Administration →

Informational

THIS IS A NON-SMOKING FACILITY

No Smoking

BUSINESS MARKETING DIVISION

Room ID

FIRST AID
and Emergency Response Information

Safety Sign

EXIT

Exit

EXIT ROUTE

Exit Route

→

→

RESTROOM

Restroom Door (CA Only)

RESTROOM

Restroom Wall

Cafeteria Vending →

Directional

AUTHORIZED PERSONNEL ONLY

Informational

SEQUOIA CONFERENCE ROOM

Not In Use | In Use

Slider Plate
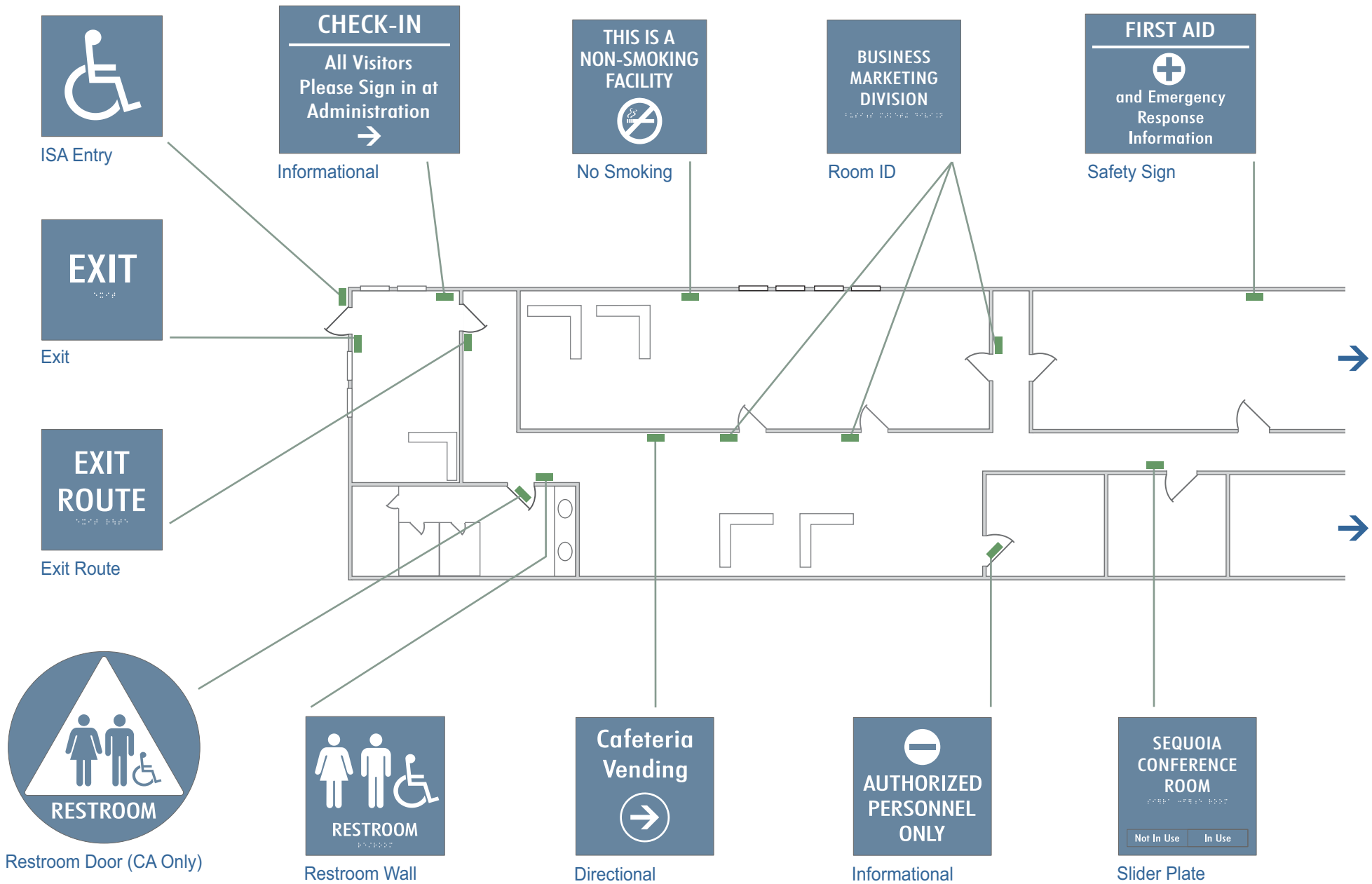
Use the floor plan below and on the previous page to see which ADA, code and other signs are required on a typical project. Signs are required for both public access areas as well as all employee areas. Check your local and state codes for any variances to federal ADA laws.

22 RECOVERY

Patient ID

CONFERENCE ROOM

(8.5 x 11" Paper Insert)

Message Holder

EMERGENCY EXIT ONLY

Alarm Will Sound

Exit Sign

EAST STAIRS NO ROOF ACCESS

1

1 THRU 8

Stairwell Sign

FLOOR ★1

Floor ID

STAIRS

Stairs Sign

EMERGENCY MEDICAL STAFF ONLY

Informational

HUMAN RESOURCES

Window Slot

IN CASE OF FIRE USE STAIRS

DO NOT USE ELEVATOR

Fire Code

EVACUATION PLAN

(8.5 x 11" Paper Insert)

Evacuation Map Holder

EXIT STAIR DOWN
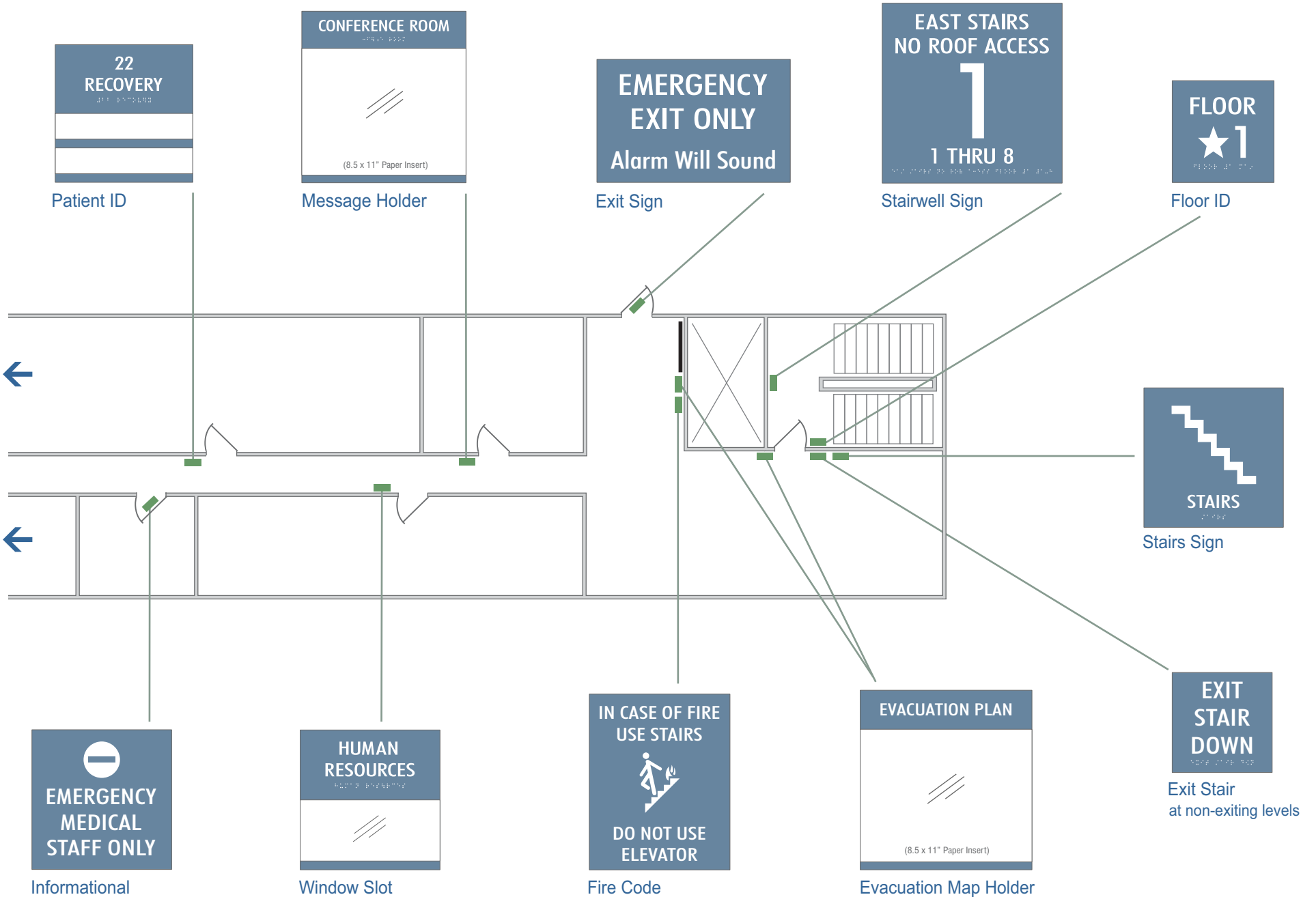
Exit Stair
at non-exiting levels

Laws regarding signage can exist on the national, state, or local level. The chart below helps illustrate this point. It is important to be aware that your particular state or local codes may vary or supercede federal ADA laws. Please read our entire ADA Signage Guide for more info.

Federal ADA

The Federal ADA law, for the most part, covers signs that identify, direct, or provide information regarding a particular room, area, or space.

BUSINESS MARKETING DIVISION

306

RESTROOM

→ 301 - 333
← 336 - 393
← Ice - Vending

AUTHORIZED PERSONNEL ONLY

LEVEL
8

State Regulations

Some states, such as California and New York, have additional laws or regulations that may vary or supercede federal requirements.

RESTROOM

ACCESSIBLE ROUTE

THIS IS A NON SMOKING BUILDING

GENDER NEUTRAL RESTROOM

IN CASE OF FIRE USE STAIRS

DO NOT USE ELEVATOR

Local Level

Other sign types are governed at the local level (often by the fire marshal or building department) and can vary from area to area.

EAST STAIRS
NO ROOF ACCESS
1

1 THRU 8

EVACUATION PLAN

EMERGENCY EXIT ONLY
Alarm Will Sound

MAXIMUM OCCUPANCY
208

FIRE EQUIPMENT

Any sign that identifies a room, space or area is required to have raised characters and Braille. Below are the basic rules for such signs. Signs are required in both public access areas as well as all employee areas. Informational and directional signs do not require Braille or raised characters, however they are required to follow many of the other ADA rules. Please read our entire ADA Signage Guide for more information.

8"

6" Pictograms

2" Text

1" Braille

FAMILY & INFANT RESTROOM

Minimum 3/8" margin around entire sign

6" high space for Pictograms

Non-glare finish (background and characters)

Good contrasting colors (background and characters)

5/8" Minimum font height with 1/8" character spacing

Raised Characters - Sans serif font - ALL UPPERCASE

Font not too **BOLD** or CONDENSED

All Braille 3/8" to 1/2" below last line of raised text

21 | ADA Sign Types

This chart illustrates the requirements for each of the four ADA sign types

	Identification Signs that identify a room, space, or area	**Information** Signs that provide information about a room, space, or area	**Directional** Signs that provide direction to a room, space, or area	**Overhead** Wall, ceiling, and projection type signs, mounted overhead
	BUSINESS MARKETING DIVISION	Emergency Medical Staff Only	EXIT TO WAITING ROOM →	ELEVATORS
Sign Finish	Non-Glare	Non-Glare	Non-Glare	Non-Glare
Sign Colors	Good Contrast	Good Contrast	Good Contrast	Good Contrast
Braille Required	Yes	No	No	No
Raised Characters	Yes	Not Required	Not Required	Not Required
Pictogram Requirements	Yes - See pg. 24	No Special Req.	No Special Req.	No Special Req.
Character Font	Sans Serif	Sans or Simple Serif	Sans or Simple Serif	Sans or Simple Serif
Character Height	5/8" - 2"	5/8" Minimum *	5/8" Minimum *	2" Minimum *
Character Case	All Uppercase	Upper and/or Lower	Upper and/or Lower	Upper and/or Lower
Character Spacing	1/8" - 4x Stroke	10 - 35% of Stroke	10 - 35% of Stroke	10 - 35% of Stroke
Character Stroke	15% Max of Character Height	10 - 30% Height	10 - 30% Height	10 - 30% Height
Mounting Requirements	See Page 28	None	None	Min. Clearance 80"

* See chart on page 26

Fonts for signs that identify a room or space are required to be sans serif and shall not be italic, oblique, script, or decorative. Furthermore, lettering can not be too bold, condensed, or extended as illustrated below.

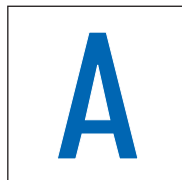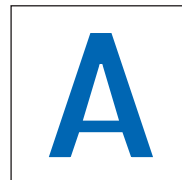| Lettering Examples	ADA Compliant Issue	ADA Regulations
FUTURA MEDIUM	Lettering too Bold	Maximum stroke of 15% of character height
FUTURA MEDIUM	Lettering too Condensed	55% Minimum
FUTURA MEDIUM	Lettering too Extended	110% Maximum
Futura Medium	Uppercase and Lower Case	Character must be all Uppercase
FUTURA MEDIUM	Not enough Character Spacing	Minimum 1/8" inter-character spacing
FUTURA MEDIUM	Lettering Italicized	Non-italicized
FUTURA MEDIUM	Compliant: Sans Serif - All Uppercase - Proper Spacing	
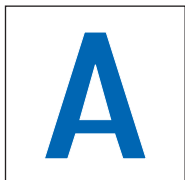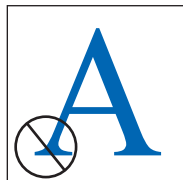
| Sans Serif	Serif	Min. Width 55%	Max. Width 110%	Raised 1/32"	All Uppercase
A	A	A	A	A	A
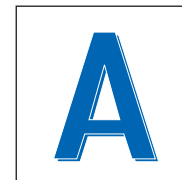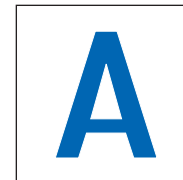
There are many rules and guidelines when it comes to Braille. Proper size, shape, correct translation and placement ensure ease of reading and understanding.

Braille Regulations

- Braille shall be dome-shaped or rounded - Not flat or pointy

- Braille shall be Grade 2 and be precisely sized and spaced

- Braille shall be 3/8" to 1/2" below last line of text

- Braille shall be grouped all together - Not in two separate areas

- Braille shall be in lowercase except for the following:

  - Proper Name   -   George Jones   California

  - Acronyms   -   U.S.A.

  - Beginning of sentence   -   Accessible restrooms...

  - A letter in a room number   -   B320

Braille Spacing

.3" between cells

.1" between Braille dots

.4" between Braille lines
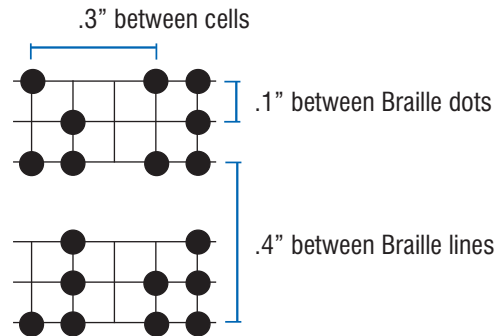
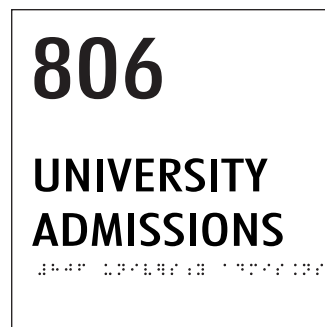## Braille Size and Shape

Distinct dome shape

.060 diameter at base

.025 in height

Compliant Braille

Braille all together below last line of text

806

UNIVERSITY ADMISSIONS

Not Compliant Braille

Braille in two separate locations

806
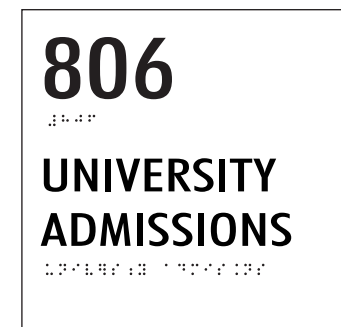
UNIVERSITY ADMISSIONS
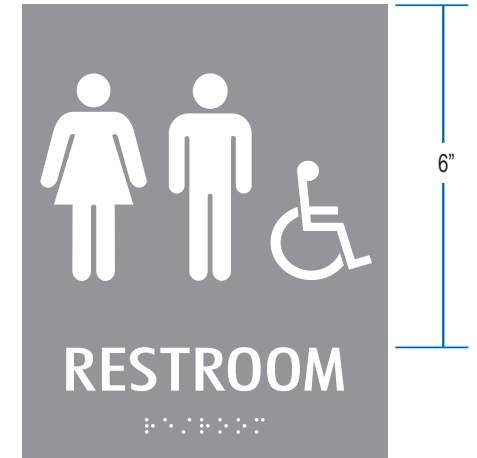
This chart depicts typical pictograms and their proper use. Pictograms used in identifying a room or space shall be within their own 6" high field. There is no specific rule on the height of the pictogram itself.

6"

Required Pictograms:

6" high background field required.

No text or Braille shall be located

within the pictogram field.

RESTROOM
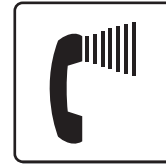
Room Sign Pictograms are not

required, but are recommended. If used,

a 6" high background field is required.

Miscellaneous Pictograms:

Informational or directional.

No field height requirement.

AED

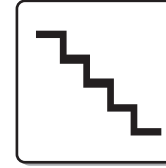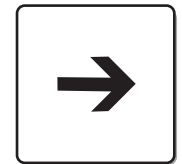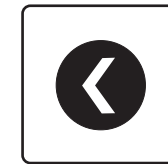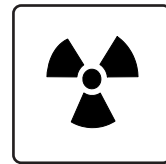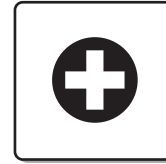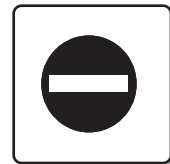The proper spacing and size of different elements of an ADA sign is vital when someone is trying to read the sign visually or by touch. Characters, graphics, or Braille that are too close together or are too small make it hard to read or understand.

STAFF RESTROOM

6" — Pictograms shall have a field height of 6" - No text or Braille shall be located in this area

5/8" — Minimum character height is 5/8" - Maximum character height is 2"

135% — Minimum line spacing based on character height - Maximum line spacing is 170%

1" — Minimum space required for one line of Braille - 1.5" for two lines of Braille

3/8" — Minimum margin or clear space around all raised elements of the sign

RES

15% — Maximum stroke thickness based on character height as measured at the top of a beveled character

1/8" — Minimum character space as measured at the top of a beveled character

3/8" — to a 1/2" space between last line of text and Braille

1/4" — Braille height is approximately 1/4" tall for one line of text

Use this chart to determine the required character size of your ADA sign based on the mounting height of the sign and the likely viewing distance. The minimum character height will be indicated in the corresponding box below.

Sign Mounted between 40 - 70"

40" - 70"

Reading Distance
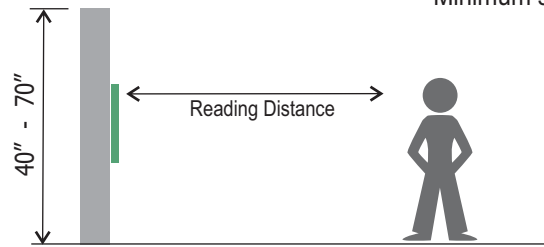
Distance sign is to be read →

Minimum size of lettering →

Under 6 Feet	7 Feet	8 - 9 Feet	10 - 11 Feet	12 - 13 Feet	14 - 15 Feet
5/8"	3/4"	1"	1.25"	1.5"	1.75"

16 - 17 Feet	18 - 19 Feet	20 - 21 Feet	22 - 23 Feet	24 - 25 Feet	26 - 27 Feet
2"	2.25"	2.5"	2.75"	3"	3.25"

Sign Mounted between 70 - 120"

70" - 120"

Reading Distance

Distance sign is to be read →

Minimum size of lettering →

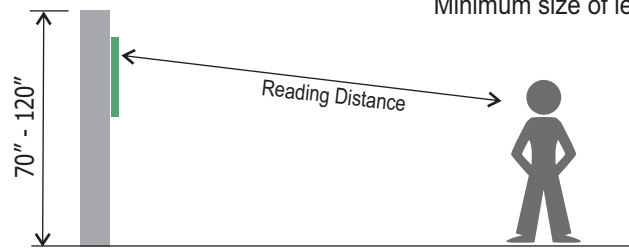| Under 15 Feet	16 - 17 Feet	18 - 19 Feet	20 - 21 Feet	22 - 23 Feet	24 - 25 Feet
2"	2.25"	2.5"	2.75"	3"	3.25"

26 - 27 Feet	28 - 29 Feet	30 - 31 Feet	32 - 33 Feet	34 - 35 Feet	36 - 37 Feet
3.5"	3.75"	4"	4.25"	5"	5.25"

Sign Mounted over 120" (10 feet)

10 feet and above

Reading Distance
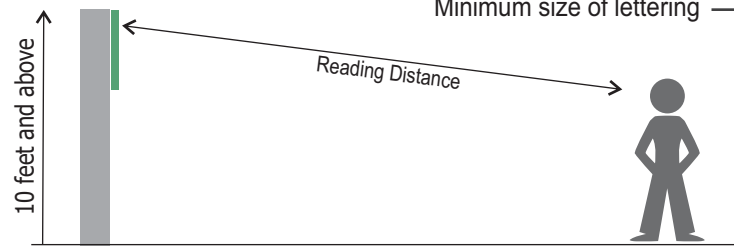
Distance sign is to be read →

Minimum size of lettering →

Under 21 Feet	22 - 23 Feet	24 - 25 Feet	26 - 27 Feet	28 - 29 Feet	30 - 31 Feet
3"	3.25"	3.5"	3.75"	4"	4.25"

32 - 33 Feet	34 - 35 Feet	36 - 37 Feet	38 - 39 Feet	40 - 41 Feet	42 - 45 Feet
4.5"	4.75"	5"	5.25"	5.5"	6"

The two tables below were developed to help you determine the proper size of your ADA sign based on lettering height and the number of characters and lines per sign. It is best to keep like sign types all the same size.

1 - Select your letter size (We recommend a minimum of 3/4" letters).

2 - Determine the number of characters and spaces in the longest line of text.

3 - Determine the number of lines required.

4 - Use the tables below to determine the sign size. See example to the right.

6"

MATERIALS AND RESOURCES ADMINISTRATION

9"
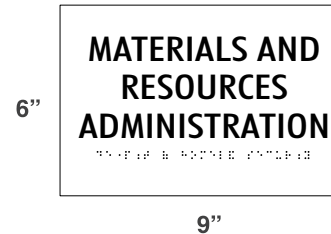
The sign to the left has 3/4" letters with 13 characters / spaces across and 3 lines of copy.

Using the two tables below, the sign would have to be at least 6 x 9" to be ADA compliant.

Length of Sign

Letter Size

	3"	4"	5"	6"	7"	8"	9"	10"	12"	14"	16"
5/8"	4	7	9	11	13	15	17	19	23	27	31
3/4"	3	5	7	9	11	12	13	15	19	21	24
7/8"	3	4	5	7	8	10	11	12	14	17	20
1"	3	4	5	6	7	8	10	11	13	14	15
1.25"	2	2	3	4	5	6	7	8	10	10	11

Maximum number of characters and spaces per line based on letter height and sign length

Height of Sign

Letter Size

	3"	4"	4.5"	6"	7"	8"	9"	10"	12"
5/8"	2	2	3	4	5	6	7	8	9
3/4"	1	2	3	3	4	5	6	6	8
7/8"	1	2	2	3	4	4	5	5	7
1"	1	2	2	3	3	4	5	5	6
1.25"	1	1	1	2	3	3	3	4	5

Maximum number of lines allowed based on letter height

Below are general guidelines for mounting room signs with raised characters and Braille. The mounting height has a range of acceptable heights. Always check with your state and local codes as well as your building inspector before installing signs.

18"

18"

Center Line

9" min

Center Line

RESTROOM

BUSINESS MARKETING DIVISION

BUSINESS MARKETING DIVISION

60" on center

No lower than 48"

No higher than 60"
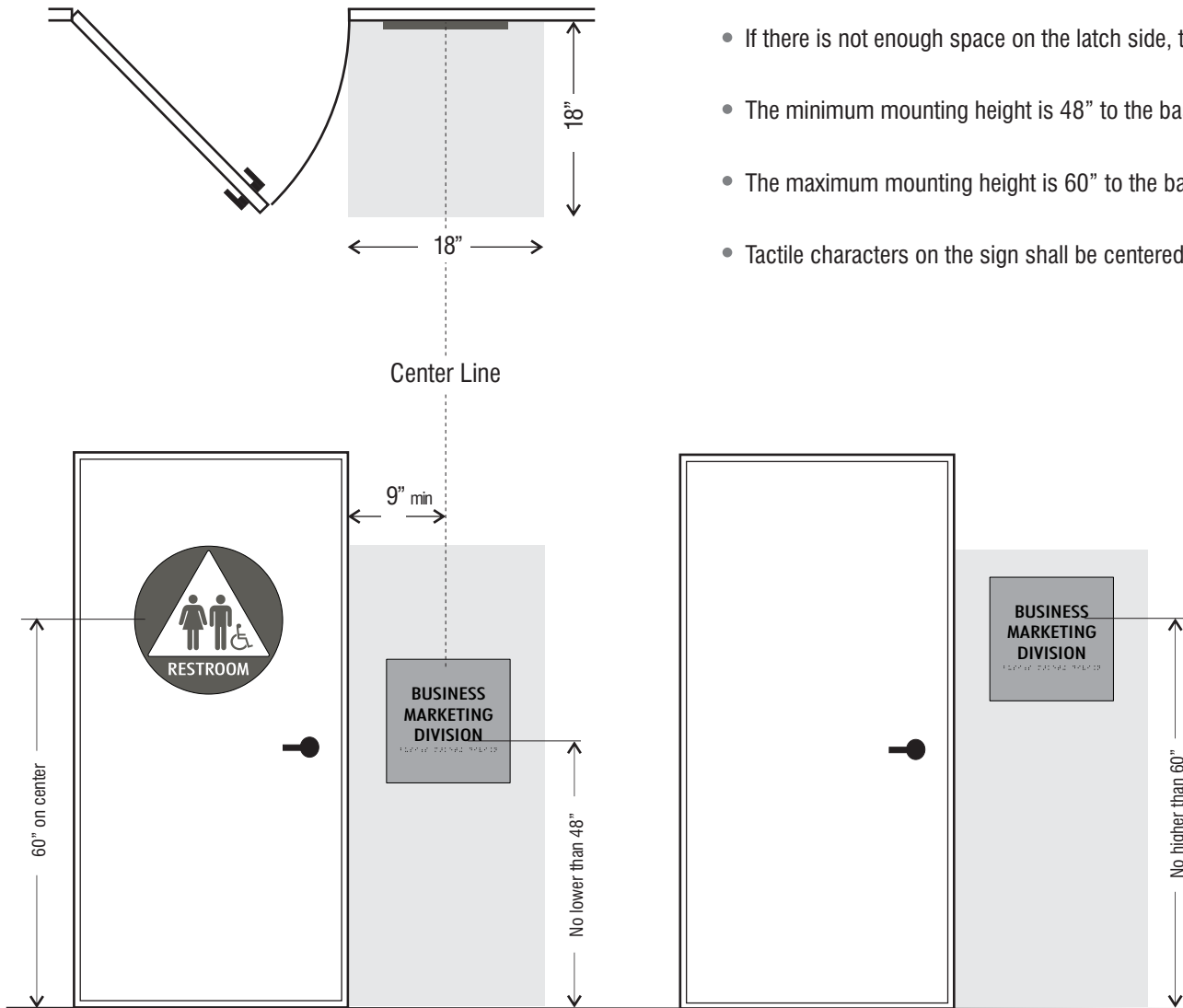
- Room signs shall be mounted on the latch side of the door.

- If there is not enough space on the latch side, then the sign can be mounted on the nearest adjacent wall.

- The minimum mounting height is 48" to the baseline of the lowest line in the sign.

- The maximum mounting height is 60" to the baseline of the highest line in the sign.

- Tactile characters on the sign shall be centered within an minimum 18 x 18" clear floor space.

Wholesale   ADA Signs

COMPLETE ADA + INTERIOR SIGNAGE

CORPORATE	EDUCATION	HEALTHCARE	GOVERNMENT
Jones Lang LaSalle	Stanford University	Sutter Hospital	Placer Justice Center
Google	USC	Kaiser Permanente	Dept. of Defense
Indeed.com	San Francisco High	WNJ Texas Health	Fort Bragg
Halekulani Hotel	UCLA	Chicago Advocate	City of Anaheim
Shake Shack	Epic Bible College	Methodist Health	National Guard
Amazon	Chabot College	Queen's Medical Hawaii	DHSS - Alaska
Sacramento Kings	UC Berkeley	Pocahontas Medical	Presidio, San Francisco
Sun Run	CSU, Fullerton	Tucson Care Center	Dept. of General Services
Adobe Systems	CSU, Sacramento	Carmichael Senior Apts.	LA Metro Rail
Walmart - Sam's Club	UC, Davis	Dignity Health	Dept. of Motor Vehicles
Turner Construction	100+ Elementary and	St. Francis Medical	California State Library
Starbucks	Secondary Schools	Veterans Administration	Reno Airport

"I could not have imagined a better result. Thanks for doing a fantastic job on the SF Foundation ADA signs."

"Very Impressed. I have been shopping around for ADA signs for a while and yours are very nice."

"Signs of Our Times was fast and efficient on both the phone and email. Signs were produced to specs and delivered quickly."

"I really think your signs look sharp. I will recommend you as a preferred vendor on our support site."

Signs *of Our* **Times**

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